**Effective 7/1/22 (FY23) Custodial Cleanup and Event Resource rates**

**Event Resources**

The following rates apply anytime a resource is requested/required for an event and are billed on a per item basis.

        Table – $15

        Chairs – $1.25

        Coat rack - $15 (FLTC only)

        Stanchion - $1.25 per item (FLTC only)

        Additional trash cans or recycling bins – free

**Custodial Cleanup**

Cleanup is mandatory following any event with greater than 20 attendees at which food/beverage is provided, and is billed at $44 minimum (1 custodian, 1 hour).

If clean-up is greater than 1 hour and/or requires more than one custodian, it will be billed based on actual time at $44 per hour.  Billed in hourly increments.

For groups of 20 or less with food at the event no custodial services clean up fee will be assessed, unless the group does not clean up themselves.

We will add to the policy the expectation of the user(s) cleaning up which would include placing all items in trash and leaving the room set as it was when they arrived. We don’t expect table wiping or removal of trash to dumpsters or vacuuming.  That will be handled by night shift OR if another large group uses the space later in the day the day custodian will do a full cleaning after.

**Cost for Event with Food/Beverage = Custodial Cleanup charge + Total Cost of Event Resources requested/required**